

Minutes Town of Stella Regular Town Board Meeting held on July 12, 2016, at 5p.m.

Present: Chairman Dave Brunette, Supervisors Bob Goodin and Rich Hirman, Treasurer Kathy Baker, and Clerk Amy Zdroik

Town residents: Secluded Land Company Representative, Jack Akers; and Howard Zdroik.

Chair Dave Brunette called the Regular Town Board Meeting to order at approximately 5p.m.

- **Approve Agenda and Meeting Noticed.** Clerk verified the meeting was noticed on the three (3) town bulletin boards. A MOTION WAS MADE by Supervisor Goodin, seconded by Supervisor Hirman to approve Agenda. Motion carried by voice vote.
- **Approve Minutes.** Clerk Zdroik distributed minutes from the **June 14, 2016, Regular Town Board Meeting.** There were no changes to the minutes. A MOTION WAS MADE by Supervisor Goodin to approve the Regular Town Board Meeting minutes, seconded by Supervisor Hirman. Motion carried.
- **Treasurer Report for June 2016.** Treasurer Baker gave the report of the Town of Stella Revenue and Expense accounts for the month ending June 30, 2016. A MOTION WAS MADE by Chair Brunette, seconded by Supervisor Hirman, to approve the June 2016 Treasurer's Report as read. Motion carried by voice vote.
- **Secluded Land Company Discussion Regarding Jennie Raisen Lake Development.** Secluded Land Company Representative, Jack Akers, presented an aerial map to The Board of the area of proposed development. No survey or soil testing has been conducted by Secluded. Secluded has only walked the property. Secluded discussed with County that a flood plain line will be required. Wetlands will be delineated. Town Road Ordinance adheres to state mandated road requirements. Blacktop road required for subdivision. Secluded will be required to create a buffer zone on property line. Secluded questioned any requirements for an easement. Chairman Brunette discussed there would not be a problem creating an easement. Address this item at preliminary plat review. Secluded requested a road inspector to observe either daily or a few times weekly during the land development process. Building cannot occur closer than 75 feet next to a lake. Conventional Subdivision no requirement for five acre lot because it is on a lake and only has to be 100 feet from water. If lot is away from water, then five acre lot is required minimum. Per Secluded, Shoreland Zoning most of area. The State supersedes any Town requirements regarding building near water. Supervisor Hirman asked if it would be likely that every lot available would have a house on it. Secluded said there would most likely be one house on multiple lots. Discussed public access. Secluded stated they could get an exemption from the County. Clerk to check on Subdivision Ordinance and Town Road Ordinance and send to Secluded. Secluded will return for next Town Meeting.
- **Spafford Road Project Update.** Supervisor Goodin stated Spafford Road to Dollar Lake Road Project complete. Clerk Zdroik to complete Tripp Grant paperwork once final bill received from Pitlik and Wick, Inc.
- **Storage Shed by Town Hall Update.** Supervisor Goodin stated old storage shed removed and new storage shed from Baker Barn delivered.
- **High Brush Clean-Up by Briggs Update.** Supervisor Goodin stated Briggs will begin high brush clean-up soon.
- **Storm Damage Repair Update.** Supervisor Goodin stated storm damage roadwork done by Oettinger Excavating & Septic, Inc. for Tenderfoot Road and Deerhorn Road.
- **Brush Clean-Up by Bob Feldman Update.** Supervisor Goodin stated clean-up would begin soon due to the rain.

- **Camp Bryn Afon Road Project.** Supervisor Goodin received estimate from Pitlik and Wick, Inc., that the cost to repave Camp Bryn Afon Road to Moen Lake Drive to Snowden Road would cost between \$70,000-\$80,000. Proposed to include project in next year's budget.
- **Starks Springs Easement.** Supervisor Goodin discussed per land purchase agreement dated December 1996, that the Town of Stella has an easement to Stark Springs; which may not be of record, signed by land owner, Joel Knoeck.
- **Fire Number Post.** Supervisor Goodin ordered from Lang Company.
- **Storm Clean-Up.** Supervisor Goodin and Dan Matson removed large tree from East Stella Lake Road.
- **Town Hall Repair Work.** Supervisor Hirman stated Girls' Bathroom repair completed, ceiling lights replaced. Supervisor Hirman discussed with Stella Fire Department repairs for kitchen and hallway tile.
- **Town Hall Rental.** Supervisor Hirman stated Lake Association will use the Town Hall August 6, 2016, from 10 a.m. to 12 p.m.
- **Guardrail Maintenance.** Supervisor Hirman stated project delayed.
- **Spafford Road/Spring Drive Project Update.** Supervisor Hirman discussed with Oettinger Excavating & Septic, Inc., cost of Spafford Road culvert repair. Problem with getting permit for riprap work by water Supervisor Hirman received bid from Pitlik and Wick Inc., regarding repair work by crick. Cost is about \$40/foot or about \$6,000-\$8,000. Cost would be about \$20,000 for both projects. Supervisor Goodin wants to wait on doing both projects but discussed maybe doing the \$6,000 project first. Chair Brunette discussed waiting for Tripp Grant reimbursement and then work on Deerhorn Road Project.
- **Insurance Requirements for Independent Contractors.** Clerk Zdroik discussed with Country Financial regarding coverage for Independent Contractors and Board Members performing services for the Town. All members of the board, their spouses and volunteers are all covered by the Town Insurance as long as services are being performed on behalf of the Town.
- **Fire Department Retirement Pension Update.** Clerk Zdroik discussed money transferred from Lincoln Benefit (old fund) to Mass Mutual (new fund). Paperwork given to Supervisor Goodin and Howard Zdroik to complete to receive benefits. Clerk Zdroik is the Plan Administrator and Casey Crump is the Plan Contact.
- **Emergency Response Plan.** Clerk Zdroik retains a copy.
- **Partisan Primary August 9, 2016.** Clerk Zdroik posted notices regarding Absentee Voting.
- **Approve June 2016 Bills for Payment.** Invoices reviewed and approved for payment.
- **Set date for next Regular Town Board Meeting.** Date will be August 9, 2016, at 5 p.m. in Fire Station due to Partisan Primary Election taking place in Town Hall.
- **Adjournment.** A motion to adjourn was made by Chair Brunette, seconded by Supervisor Hirman. Motion carried by voice vote. Meeting adjourned at 5:58 p.m.

Respectfully submitted to the best of my ability and knowledge:

Submitted by
Amy Zdroik, Clerk